



GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

**Minutes of the Parent Council Annual General Meeting
held on Tuesday 14th September 2022 at 7.00pm in Glassford Primary School**

Members present: Gordon Innes (Chair)
Christine Hall (Secretary)
Lee Rogers (Treasurer)

In attendance: Audrey Donnelly (Head Teacher)
Joanne Smith
Linzi Fallow
Laura Davidson
Ashleigh Cranstoun
Heather Beattie

1. Welcome

Gordon welcomed everyone to the meeting and was especially pleased to see some new parents in attendance. It is fantastic to be back in the School for an in person meeting after so long.

2. Apologies

Apologies were received from Rev Shaw Paterson, Jennifer McEwan, Hollie Godfrey and Claire Frame.

3. Approval of Minutes from 2021 AGM

Gordon proposed and Lee seconded the adoption of the Minutes from the meeting held in September 2021.

4. Business Arising from Minutes

There were no items that would not be covered during the course of the meeting.

5. Chairpersons Report

Gordon wholeheartedly thanked all the staff at the School and also parents for their continuing support over the past very challenging and unusual year. The PC has a healthy balance of funds currently and we are keen to support the School by spending on areas or goods identified by the Teachers as most important. Going forward, some parents have made some good suggestions on increasing parental involvement and it would be encouraging to follow these up.

6. Fundraising Report

Despite continuing restrictions last year, we managed to raise £842 from our Ragbag bin and street collections. Ragbag have contacted us to suggest 21/11/22 as our next street collection; Laura will ask if they could arrange this for October instead (outwith the October week).

Sainsburys have not yet recommenced bag packing opportunities – Christine will contact ASDA at Larkhall and ask if we can backpack there to raise some funds.

Christmas Fayre – this was arranged for Friday 2nd December 6.30-8.30. A planning meeting will take place at 1.30pm on 27/9/22 within the School to start arranging this event. All interested parents are invited to attend.

Halloween Party/ Disco – this was arranged for Friday 28th October 7-8.30pm. Plans for this will be confirmed at the Christmas Fayre planning meeting. It was decided to have no entry fee for this and donate a party bag of sweets and juice to every child. There will be some water and diluting juice available for children needing another drink. Fancy dress is encouraged and Laura will arrange a Halloween box of costumes for anyone to use if they don't have something of their own.

Fundraising will continue to be critical as transport to any activities such as swimming, library or other trips has all increased in price. Instead of individual classes having a trip, it will make more economic sense for the whole school to go to a central place of interest in line with their own areas of interest thus saving on transport costs.

A suggestion was made that we re-publicise the Easy fundraising opportunity though we are aware that lots of organisations use this and it may be that parents are already supporting another organisation with donations. The opportunity could also be noted on the School newsletter.

7. Financial Report

Lee presented a full audited balance sheet showing the financial position of the Parent Council Account. There was a bank balance of £6589.06 at the end of June 22. Since then, there have been a couple of items of expenditure such as the in-house theatre visit.

The main items on the financial report showed: Ragbag collections £842, purchase of Kindles and covers for approx. £200; a payment to top up the Active Schools donation to buy 2 bikes for school use in Bikeability (£275); and £170 for the P7 leavers trip.

There were no questions and Lee was thanked for her excellent report and tight control of the funds.

8. Head Teacher's Report

Audrey once again passed on her thanks to staff, parents, and carers for their continuing support during the last school year as the country emerged from lockdown and dealt with ever changing guidance around Covid. The School is still following national guidance concerning ventilation and every classroom now has a CO2 monitor but other than these, life is more or less back to normal within School.

The kindles and covers which the PC purchased during the last year have been a great investment and well used. There is some carry forward money left over which Audrey hopes to use to purchase some chromebooks to boost the stock of devices able to access e books.

There are 3 classrooms again this year which is fantastic and there is a great team of teachers in place. Parents are invited to a 'Meet The Teacher' informal event tomorrow evening from 5-6.30. There has also been 3 new children have joined the School since the start of term and they are settling in well.

Laura and Ashleigh have organised a school uniform stand at the Meet The Teacher event – parents are encouraged to take what uniform they require, even to use as spares. We only ask that if you have a spare or unused uniform at any point during the year, in good condition that you consider handing it in to be passed on.

The P1-3s will start using Story Sacks from next week – these sacks are a brilliant resource to encourage families to learn and play together.

The budget has been received for the following year and while not generous, is deemed workable. We are lucky to have some carry forward from previous years that we can utilise. The PEF (Pupil Equity Fund) has been confirmed as approx. £10,000 for this year – this is a fund paid directly to School that is to be used to target closing the poverty related attainment gap – this can be used for funding applicable resources, providing 1-1 support or targeted group learning for example.

Participatory Budgeting – a small proportion of the PEF Fund needs to be spent in consultation with pupils and parents (£490). A group of parents and class representatives will meet to decide what they would like to spend this money on. Parental volunteers have already been asked for their availability and there was a very good response.

Cost of the School Day – this continues (rightfully) to be of huge focus this year and concerns all the ‘hidden costs’ that may be a barrier to a child’s learning or involvement in school activities. School uniform is a huge cost but things like dress down days, after school clubs, trip payments, school discos, sponsorship requests – these can all be an extra drain on money that simply cannot be afforded by some. Thus the ‘Cost of the School Day’ discussion centres around what the School can do to help or minimise these costs so no child loses out. Audrey plans to have some specific meetings involving interested parents to progress this area though we are always mindful already when arranging activities.

Audrey would like to run a library for the community on a weekly basis so we are looking at building up a stock of books for this purpose. A suggestion was made to look at running a simple mother and toddlers club to let people see the school and provide a space for company and play. Another idea was Knit and Natter to invite villagers in to knit while chatting.

The recent visit by a Theatre Company to perform Secret Garde was well received and thanks to the PC for paying for this.

The Youth Music Initiative sees P3/4/5 doing percussion with Una Cunningham and the P6/7s are enjoying drumming and samba lessons with Mr Bradley and also weekly brass instrument lessons (which are now all free of charge).

The in-house Flu Vaccine programme has been moved from Monday 19th Sept (due to the State Funeral) to Wednesday 21st September.

There will be a parents evening on 16th November – details to follow.

Coffee and Carols will once again be arranged for a date in December. A suggestion was made to consider holding some sort of carol event in the church to show support for the Church as we have learned the local Church is under review with regards to possible closure by the Presbytery. Audrey has already drafted a letter of support to Rev Shaw Paterson regarding this.

School Improvement Plan – this is developed for Glassford in conjunction with the other rural schools in the learning community who share similar challenges and aims. It has just been reviewed for 22/23 and will be circulated in due course.

9. Election of Office Bearers -

Gordon Innes was re-elected as Chairman

Christine Hall was re-elected as Secretary

Jennifer McEwan was elected as Assistant Secretary (as Christine will stand down next year)

Lee Rogers was re-elected as Treasurer

Thank you to Anne Anderson and Janet Ballantyne who have both stepped down from the Committee because their children moved to the Academy – they were both a great support of all of our activities and efforts.

Committee: Heather Beattie, Laura Davidson, Ashleigh Cranstoun, Joanne Smith and Lizi Fallow were elected on to the Committee though it was emphasised that any parent or carer of a child at Glassford could attend any Parent Council Meeting even though they may not be an elected member.

Co-Opted: Les Hoggan, Rev Shaw Paterson and Mrs Donnelly were re-elected as Co-opted members.

10. Election of Auditor

It was agreed Libby Neilson would be asked again to review the Accounts at the end of the year 22/23.

11. Any Other Business

- Christine still attends the SLC Education Resources Committee and this met just last week. The focus is on recovery strategies after Covid 19 as well as dealing with budget constraints in all areas. Christine will present any relevant updates, as necessary.
- The Insurance Certificate for PC Activities for 22/23 has been received.
- Christine will arrange for the Gala Swimming Trophy to be engraved.
- Christine asked if Loraine could send a form to all parents asking for email addresses for the purpose of PC Communication as currently our only method of communicating with parents is via Facebook (and not all parents use this social media form) or by word of mouth. This was agreed.
- P6/7 Activity Week/ Residential Week – discussions are ongoing with the other small Schools within the Learning Community as to the format of this for next year as cost is a real concern. More information to follow when known.

12. Date & Time of Next Meeting

The next meeting of the Parent Council will be Tuesday 25th October 2021 at 7.00pm within Glassford Primary School.*

Gordon then closed the meeting at 9.10pm with thanks to everyone for attending.

* If anyone cannot attend the meeting in person and would like to attend via Zoom, please let the Secretary know and we will try to arrange a hybrid type meeting with a laptop.

GLASSFORD PRIMARY SCHOOL PARENT COUNCIL BALANCE SHEET FOR THE YEAR ENDING 30TH JUNE 2022

GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

BANK RECONCILIATION AS AT 30/06/2022

| | £ | £ | £ |
|---|---|---|------------------------|
| Opening Bank Balance as at 01/07/2021 | | | 6,923.75 |
| Opening Cash Balance as at 01/07/2021 | | | 58.67 |
| Opening PayPal Balance as at 01/07/2021 | | | - |
| Opening Balance as at 01/07/2021 | | | <u><u>6,982.42</u></u> |

INCOME

| | | | |
|---|--------|--|----------------------|
| Easy Fundraising | 37.92 | | |
| Rag Bag Collection | 842.00 | | |
| Donation from Rogers Family for Hall's Garden Playhouse | 25.00 | | |
| Donations - Matthew Carson (Funds in Paypal) | 65.00 | | |
| | | | <u><u>969.92</u></u> |

EXPENDITURE

| | | | |
|---|--------|--|------------------------|
| Funds for school | 500.00 | | |
| Kindles and Covers | 183.90 | | |
| Kindle Cases | 24.00 | | |
| EKOK Bikes - Balance for 2 Bikes | 275.00 | | |
| School Christmas Party Treats | 19.94 | | |
| Matthew Carson Donations (money paid into Paypal to cover cheque) | 65.00 | | |
| School - Sunflowers | 100.00 | | |
| P7 Leavers Treats | 170.00 | | |
| Balloons - Banner Balloons (Glassford Primary) | 25.44 | | |
| | | | <u><u>1,363.28</u></u> |

| | | | |
|------------------------------|--|-----------------------|--|
| Movement for the year (loss) | | <u><u>-393.36</u></u> | |
|------------------------------|--|-----------------------|--|

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|---------------------------------|--|--|------------------------|
| BALANCE AS AT 30/06/2022 | | | <u><u>6,589.06</u></u> |
|---------------------------------|--|--|------------------------|

| | | | |
|---------------------------------|--|--|----------|
| Bank Balance as at 30/06/2022 | | | 6,465.83 |
| Cash Balance as at 30/06/2022 | | | 58.23 |
| Paypal Balance as at 30/06/2022 | | | 65.00 |

| | | | |
|-------------------|--|--|--------------------|
| DIFFERENCE | | | <u><u>0.00</u></u> |
|-------------------|--|--|--------------------|

Treasurer *Clare Lee Rogers* 19/8/22

Auditor *Elizabeth A Newson* 25/8/22