



GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

**Minutes of the Parent Council Annual General Meeting
held on Tuesday 7th September 2021 at 7.00pm (via Zoom)**

Members present: Gordon Innes (Chair)
Christine Hall (Secretary)
Lee Rogers (Treasurer)
Anne Anderson
Janet Ballantyne
Donna Troughton

In attendance: Audrey Donnelly (Head Teacher)
Jennifer McEwan
Yvonne Waring (Teaching Staff)

1. Welcome

Gordon welcomed everyone to the meeting, held by Zoom because of continuing Covid19 restrictions. A special welcome was extended to Jennifer who is new to the Parent Forum.

2. Apologies

Apologies were received from Councillor Isobel Dorman & Rev Shaw Paterson.

3. Approval of Minutes from 2020 AGM

Janet proposed and Lee seconded the adoption of the Minutes from the meeting held in August 2020.

4. Business Arising from Minutes

There were no items that would not be covered during the course of the meeting.

5. Chairpersons Report

Gordon wholeheartedly thanked all the staff at the School and also parents for their continuing support over the past very challenging and unusual year. He noted that we may still have restrictions on fundraising and urged the Committee to think about alternative ways the PC could raise funds. The PC has a healthy balance of funds currently and we are keen to support the School by spending on areas or goods identified by the Teachers as most important.

6. Fundraising Report

We have raised a superb amount over the past year for School funds, largely due to the Ragbag Collections, and it is hoped this continues. Obviously we have been unable to arrange any of our usual events and this is likely to be the case for a few months yet.

The Rag bag bin was emptied in the last fortnight and the remittance received from this was £64.40 and we have another street collection arranged for November. Meanwhile if anyone has (or their friends and family have) filled bags that cannot go in the bin, speak to Christine who can store them till November. Also, if you

notice the bin is approaching its capacity, let the office or Anne know and they can make arrangements to get it emptied.

A suggestion was made that we re-publicise the Easy fundraising opportunity though we are aware that lots of organisations use this and it may be that parents are already supporting another organisation with donations. The opportunity could also be noted on the School newsletter.

7. Financial Report

Lee presented a full audited balance sheet showing the financial position of the Parent Council Account. There is currently a bank balance of £6982.42

The main items on the financial report showed: Ragbag collections raised £1990.80; a donation of £520 was received from a local who arranged a raffle to be split between the School and Guide Dogs for the Blind. A micro grant from the Community Council of £500 was received which was spent on loose parts play equipment. And lastly funds were used to buy a laptop for the School use as discussed at last years AGM.

Lee is still trying to get the signatories on the Account updated and it is hoped that the Bank can process this asap.

8. Head Teacher's Report

Audrey extended her personal thanks to all the staff, parents, and carers for their continuing support during lockdown. It was a steep learning curve digitally in January as teachers and pupils transferred onto online learning. The uptake of google classroom was around 80% which was excellent and those that had difficulties accessing online material were offered paper copies or were able to use the school and some were provided with hardware to aid them. The staff were also simultaneously running the hub for children of key workers and deserve recognition for the superb way they handled all these challenges.

Children were then allowed back into School before summer and this has all meant that generally the pupils are not that far behind in their learning journey at this stage. If some aspects need extra attention, then this is being dealt with as and when required.

P1 and P7 Transition - The children have settled back into the new term really well and it is fantastic to see a large class of P1's. Their transition programme was different to other years but the School did everything they could to facilitate their move to the Primary School. Likewise with the P7's moving to the Academy, they did have a chance to visit the Academy before the end of term and were also provided with lots of online opportunities to familiarise themselves with the new School and its systems. Some children are still slightly anxious and are reluctant to leave the cocoon of their home environment but the Teachers are working hard to alleviate these worries and help them enjoy their Schooling.

Teaching Staff - Glassford is fortunate this year to have a full complement of teaching staff and 3 classrooms split into P1/2/3, P4/5 and P6/7. One of the additionality teachers is waiting on a medical procedure and it will good to have her join the team as soon as she is able.

Classroom Set up - The 3 classrooms setup is working well and smaller classes make all the difference for the children and teachers. There is a real buzz in the school with enthusiasm and a happy atmosphere. The main difference Covidwise from August is that there are no 'bubbles' so the whole school, for example, can play rounders together; different children can pass in the cloakroom area without difficulty and the P7's are allowed to buddy the P1's – all these things were not possible before the summer with the restrictions in place. The House Points system has been reintroduced as well as the children are allowed to mix and work together.

Improvement Plan - The Improvement Plan this year will again focus on Numeracy and Literacy along with Health & Wellbeing. H&W is an important area and will help address any anxiety the children may have. Glassford will continue to work with the other Schools within the Learning Community to share learning and good practice.

Parents Nights - Parents nights are being planned for this Autumn but this is dependant on the next update from SLC and what restrictions continue to be in place. Parents and visitors are still not encouraged to enter

the School building which means events such as discos and the Christmas Fayre are still not permitted. If Parents Nights are not able to be held, then an alternative method will be used to share childrens progress with parents.

PEF Fund – a recent development is that Parents and Pupils are to be involved in allocating 5% of this fund. Audrey will discuss this with some of the Senior pupils and Christine volunteered to represent the Parents. A meeting will be arranged in due course.

Recycling Jackets Scheme – the Rotary Club are running a project to recycle jackets and coats fore he needy. They will provide a box for outerwear to be dropped off. More details will following due course but it was felt this was a worthwhile opportunity to be encouraged.

Music – Una Cunningham is permitted to come back into Schools to lead musical classes. She is working with P3-5 through YMI (Youth Music Initiative) and Mr Bradley has been discussing instrumental lessons with P5-7

Active Schools – There are several activities being planned in the background. The School is trying to arrange swimming lessons as soon as possible and have applied for funding for this to cover the buses. It is hoped Bikeability training can continue next year along wit increased library activities.

Reading School Scotland – this is a Scottish Government Initiative to encourage children to read more and to enable the School to gauge progress and address any gaps that may be apparent. The School will be looking to buy some new fiction books to increase the stock in the library available for reading.

Covid Concerns – CO₂ is now able to be monitored within the School – this helps to ensure that ventilation is adequate in the School.

Primary School aged children are not regarded as high risk thus if a child tests positive, as good practice, the School will suggest close contacts (ie people in their ‘group’) to go for a PCR test. There will be no official notification from NHS Inform. There have been some cases in the School since the start of term which have been arranged effectively and it is still believed that while children may catch Covid, they are not high transmitters. Sanitising and cleaning regimes are still in place, the staff still keep their distance and wear masks and any chid displaying any potential unwell symptoms should stay at home and take a PCR test to be sure. If parents are unsure of what to do in any set of circumstances, it is advised they contact NHS Inform for guidance.

Election of Office Bearers -

Gordon Innes was re-elected as Chairman
Christine Hall was re-elected as Secretary
Lee Rogers was re-elected as Treasurer

Thank you to Donna Storry who has stepped down from the Committee as her child has moved to the Academy. Donna has been a great support since she joined the School.

Committee: Anne Anderson, Janet Ballantyne, Donna Troughton and Jennifer McEwan were elected on to the Committee though it was emphasised that any parent or carer of a child at Glassford could attend any Parent Council Meeting even though they may not be an elected member.

Co-Opted: Les Hoggan, Rev Shaw Paterson and Mrs Donnelly were re-elected as Co-opted members.

9. Election of Auditor

It was agreed Libby Neilson would be asked again to review the Accounts at the end of the year 21/22.

10. Any Other Business

- Christine still attends the SLC Education Resources Committee however meetings have been reduced because of the current health epidemic. The focus is on Covid19 and recovery strategies and Christine will present any relevant updates, as necessary.

- It was agreed that some parents should tackle the weeding of the roundabout and other areas at the front of the School. Christine to arrange some sessions with interested parents.
- Anne has submitted an application for some more free bulbs which the School will be delighted to receive and plant.
- Marion Logan, SLC Bikeability has drawn together a proposal for bike shelter and we await the outcome of this bid.

11. Date & Time of Next Meeting

The next meeting of the Parent Council will be Wednesday 27th October 2021 at 7.30pm (probably via Zoom unless restrictions ease by then).

(Please note the slightly later time which was agreed to suit more attendees)

Gordon then closed the meeting at 8.15pm with thanks to everyone for attending.


GLASSFORD PRIMARY SCHOOL PARENT COUNCIL BALANCE SHEET FOR THE YEAR ENDING 30TH JUNE 2021

GLASSFORD PRIMARY SCHOOL PARENT COUNCIL

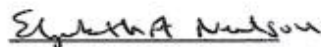
BANK RECONCILIATION AS AT 30/06/2021

	£	£
Opening Bank Balance as at 01/07/2020		<u>£4,514.99</u>
<u>INCOME</u>		
Christmas Fayre 2019 - Stall fee's paid to paypal	139.54	Money Thru bank 24.08.20
Christmas Fayre 2018 - Stall fee's paid to paypal	116.45	Money Thru bank 24.08.20
Deposit 02/11/2020	500.00	Micro Grant - purchase Loose Play Equipment.
Deposit 03/03/2021	20.00	Donation from a member of community instead of rag bag
Deposit 08/04/2021 - Donation from Guide Dog Raffle	520.00	Money donated from the Guide Dog Raffle.
Easy Fundraising	105.79	Total cash received from Easy Fundraising
Rag Bag Collections	1,888.00	Total cash received from Rag Bag Collections
Rag Bag March 2020	102.80	Money through the bank 16.07.20
Cash to be bank transferred	58.67	
	<u>3,451.25</u>	
<u>EXPENDITURE</u>		
Loose Play Equipment	537.68	
Laptop for School	446.14	
	<u>983.82</u>	
Movements (Profit)		<u>2,467.43</u>
BALANCE AS AT 30/06/2021		<u>6,982.42</u>
Bank Balance as at 30/06/2021		6,923.75
Cash Balance as at 30/06/2021		58.67
DIFFERENCE		<u>0.00</u>

Treasurer

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Auditor

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3-9-21